



Jon Huntsman
Governor

Dean Cox
Chair
Mike Mathieu
1st Vice Chair
Bill Harry
2nd Vice Chair

Utah 911 Committee

November 20, 2008
Regular Meeting
Minutes

Committee Member Attendees

Roger Anderson
Randy Auman
John Brewer
Dean Cox
Laconna Davis
Bill Harry
Mike Mathieu
Jeff Nielson
Jeremy Raymond
Dave White
¹ Jon Christiansen

Representing

Davis County PSAP
Bear River PSAP
Rural Incumbent Local Exchange Carrier
Five County PSAP
Rural DPS
Salt Lake County PSAP
Weber County PSAP
Six County Association
Uintah Basin Association
Local Exchange Carrier
Wireless Communications Carrier

Committee Members Absent

Phil Bates
Doug Chandler
Lance Checketts
Jeff Dial
Darren Gilbert
Rick Bailey

Representing

Dept of Public Safety
Dept of Technology Services
Wireless Communications Carrier
Washington County/St George PD
Utah County PSAP
South East Association

Staff Members Present

Bill Jensen
Sam Saeva

Program Manager
Financial Manager

General Attendees

Kelly Green
Dennis Goreham
James Hunsaker
Cindy Kasteller
Carol Groustra
Tina Roylance
Tom Norvelle

Representing

Dept of Administrative Services AGRC
Dept of Administrative Services AGRC
Salt Lake City PD
Qwest
Dept of Public Safety-Salt Lake City Traffic Operations Center
City of Clearfield PD
Davis County Sheriff's Department

¹ Attended meeting via Phone Bridge.

Meeting Minutes

November Meeting called to order by Chair, Laconna Davis at 1300 hours

Reading of minutes from October meeting - State of Utah 911 Committee, previously distributed to Committee members was dispensed.

- After discussion, John Brewer moved approval of October meeting minutes. The motion was seconded by Dave White and passed Committee members' vote unanimously.

Bill Jensen provided updated information on network billing charges, but cautioned Qwest will release neither customer financial nor operational data, except to its PSAP customer.

Election of Committee Officers, as indicated below were nominated and duly elected for year ending November 2009:

- 2nd Vice Chair – After discussion, Roger Anderson moved approval of Bill Harry for position of 9-1-1 Committee 2nd Vice Chair. The motion was seconded by Dean Cox and passed Committee members' vote unanimously.
- Chair and 1st Vice Chair – After discussion, John Brewer moved approval of Dean Cox for position of 9-1-1 Committee Chair and Mike Mathieu for position of 9-1-1 Committee 1st Vice Chair. The motion was seconded by Dave White and passed Committee members' vote unanimously;

Bill Harry and Randy Auman presented and explained their updated spreadsheet showing Utah PSAPs, their Phase II status and details thereupon, along with templates designed by Bill Harry for State of California PSAP use and adaptable for Committee use.

The floor was opened for public comment; hearing none, November meeting continued.

Grant applications

- **Davis County** presented detailed information and submitted a grant application requesting \$413,053 (\$45,895 local share) for acquisition of PSAP 9-1-1 Phase II NextGen IP-capable related equipment, software and training. After discussion, Davis County deleted its item, CERES Auto Register System (\$101,132.80) and increased its local share of costs to 20% (\$71,563) from 10% (\$45,895). Randy Auman moved to approve this grant to Davis County in amount of \$286,252. This motion was seconded by Jeff Nielson and passed Committee members' vote unanimously. Roger Anderson abstained from voting.

Committee Financial Information

Sam Saeva reported on financial matters of 9-1-1 Committee. He estimated \$14.5 million has been collected by former 13¢ Fund plus new 8¢ Fund, in addition, \$3.6 million transferred in from former 4¢ Fund; \$9.5 million is obligated to date, net of deobligations on already-approved grants plus \$0.6 million expended on staff and administration costs plus \$0.3 million obligated today in new grant requests, allowing \$7.7 million unobligated and available for future approved grants. Also, for current fiscal year ending June 30, 2009, Committee has obligated \$1.4 million for County Classes 3 – 6.

- After discussion, John Brewer moved approval of the October 16, 2008 financial report. The motion was seconded by Dave White and passed Committee members' vote unanimously.

New Committee Business

- Committee requests members of its Technical Sub-Committee, Randy Auman, Doug Chandler, Bill Harry, Bill Jensen and Sam Saeva attend NENA TDC/ODC Conference – Orlando, FL - February 16 through 20, 2009, and staff members Bill Jensen and Sam Saeva attend NENA Annual Conference – Fort Worth, TX – June 6 through 11.
 - After discussion, Mike Mathieu moved approval of Sub-Committee members and staff attendance at NENA conferences as outlined above at standard State of Utah travel and per diem reimbursement rate. The motion was seconded by John Brewer and passed Committee members' vote unanimously.
- Public Education Sub-Committee within State 9-1-1 Committee reviewed proposals and attended presentations for 9-1-1 Public Education, wherein it has decided upon most responsive advertising firm proposal received.

- After discussion, John Brewer moved approval of Sub-Committee's recommendation to proceed with most responsive firm. The motion was seconded by Randy Auman and passed Committee members' vote unanimously.
- Sam Saeva will request legal opinion from State Attorney General's Office on Committee's reversionary right's to obsolete 9-1-1 equipment funded in whole or in part by Committee, but no longer in service as 9-1-1 call-taking equipment in Grantee PSAP's operation.

Adjournment

John Brewer moved meeting adjournment. This motion was seconded by Dave White and passed Committee members' vote unanimously. Chair Cox adjourned the 9-1-1 Committee's November 20, 2008 meeting at 1430 local time.

Next Scheduled Meeting – Thursday, December 18, 2008 (1300 MST) at Rampton Complex, Taylorsville, Utah